Minutes

Texas Bond Review Board

Board Meeting

Thursday September 19, 2013, 10:15 a.m.

Capitol Extension, Room E2.026

1400 N. Congress Ave.

Austin, TX 78701

The Texas Bond Review Board (BRB) convened in a Board Meeting in the Capitol Extension, Room E2.026 in Austin, Texas. Alternates present were Ed Robertson, Chair and Alternate for Governor Rick Perry; Hasan Mack, Alternate for Lieutenant Governor David Dewhurst; Kenneth Besserman, Alternate for Comptroller Susan Combs, and Andrew Blifford, Alternate for Speaker Joe Straus. Also in attendance were Stephanie Leibe with the Office of the Attorney General, Bond Finance Office staff members and others.

1. **Call to Order**

Ed Robertson, as Chair, called the meeting to order at 10:23 a.m. A quorum was present.

1. **Approval of Minutes**

UPON MOTION BY KENNETH BESSERMAN AND SECOND BY hasan mack, THE TEXAS BOND REVIEW BOARD APPROVED THE MINUTES FOR THE july 9, 2013 PLANNING SESSION and the July 25, 2013 called board meeting.

1. **Public Comment**

There were no public comments.

1. **Texas Transportation Commission State Highway Fund First Tier Revenue And Revenue Refunding Bonds (to be issued in one or more series)**

Representatives present were: Jerry Kyle, Bond Counsel, Andrews Kurth; Paul Jack, Financial Advisor, Estrada Hinojosa.

UPON MOTION BY kenneth besserman AND SECOND BY hasan mack, THE TEXAS BOND REVIEW BOARD APPROVED the State Highway Fund First Tier Revenue and Revenue Refunding Bonds, in one or more series, in an aggregate par amount not to exceed $2,566,197,126 and a total maximum proceeds amount not to exceed $2,724,436,638 including premiums, if any, as outlined in the application dated September 3, 2013 and supplements through September 6, 2013.

1. **Texas Public Finance Authority State of Texas General Obligation Commercial Paper Notes, Series 2008 (Texas Department of Public Safety and Texas Department of Criminal Justice)**

Representatives present were: Robert Coalter, Executive Director, TPFA; Denise Hudson, Assistant Director, Finance and CFO, DPS; Robin Cappello - Deputy Assistant Director, Agency Infrastructure Support, DPS; and Tavia Wendlandt, Manager, Operations, DPS.

UPON MOTION BY Ed robertson AND SECOND BY kenneth besserman, THE TEXAS BOND REVIEW BOARD APPROVED the Texas Public Finance Authority State of Texas General Obligation Commercial Paper Notes, Series 2008 to finance capital expenses related to deferred maintenance projects and repairs and renovations for the Texas Department of Criminal Justice in the amount of $50,000,000, plus the costs of issuance and related administrative costs, if any.

1. **Texas Department of Housing and Community Affairs Multifamily Housing Mortgage Revenue Bonds (Mission Del Rio Homes) Series 2005**

Representatives present were: Cameron Dorsey, Director of Multifamily Finance, TDHCA; Teresa Morales, Multifamily Division Manager, TDHCA; Elizabeth Bowes, Bond Counsel, Bracewell & Giuliani; Barton Withrow, Financial Advisor, George K. Baum & Co.; Megan Goodfellow, Director, Special Asset Management, Centerline Capital Group.

UPON MOTION BY Ed robertson AND SECOND BY hasan mack, THE TEXAS BOND REVIEW BOARD APPROVED the Texas Department of Housing and Community Affairs Multifamily Housing Mortgage Revenue Bonds (Mission Del Rio) Series 2005 in a maximum par and total proceeds amount of $8,970,392 including premiums, if any, as outlined in the application dated September 3, 2013 and supplements through September 13, 2013.

1. **Memorandum of Understanding between the Bond Review Board and Comptroller of Public Accounts**

Representative present was: Kenneth Besserman, Assistant General Counsel, Comptroller of Public Accounts.

UPON MOTION BY Kenneth besserman AND SECOND BY hasan mack, THE TEXAS BOND REVIEW BOARD moved to authorize the Bond Review Board to enter into a memorandum of understanding to provide state and local government debt data information in conjunction with the Comptroller of Public Accounts’ transparency initiative and to authorize the Executive Director to execute the contract on behalf of the Bond Review Board.

1. **Executive Session pursuant to Section 551.074, Texas Government Code to deliberate with respect to the duties, evaluation, and compensation of the Executive Director**

At 10:39 a.m. the Board entered into Executive Session under the authority of Section 551.074 of the Texas Government Code to discuss the performance evaluation of the Executive Director.

The Board reconvened in an open meeting at 10:50 am.

1. **Consideration and action, if any, with respect to the previous agenda item.**

No action was taken by the Board at this time.

1. **Date for Next Board Meeting**

The next scheduled Planning Session is on Tuesday, November 12, 2013 and the next scheduled Board Meeting is on Thursday, November 21, 2013.

1. **Report from the Executive Director**

* DIR provided staff with recommendations for the agency’s IT needs. One of the recommendations was for a project manager on a temporary basis to help with the IT changes. Peak Performers is looking for a Project Manager II to help staff implement IT changes.
* Staff has begun the annual reconciliation of debt outstanding based on issuer reports received for fiscal 2013.
* Staff has begun breaking out baselines in the local debt service databases going back to FY 2003, and will incorporate certificates of obligation in the figures for debt outstanding.
* Staff has been working with Rep. Villarreal’s office to provide cost of issuance information for school districts and state GO issuers for the past 10 years.
* Rob Latsha provided an update on the private activity bond program.

1. **Adjourn**

There being no further business, the meeting adjourned at 10:54 a.m.